

TOWN OF ALLENSTOWN  
Budget Committee  
16 School Street  
Allenstown, New Hampshire 03275

Minutes of Budget Committee Meeting on October 1, 2009

David Eaton, chairman of the Budget Committee, opened the meeting at 6:32 PM.

Present at the meeting: Dave Eaton, Sandy McKenney, Penny Touchette, Jerry McKenney, Don Chaput, Lisa Komm, Mike Frascinella, Jon Richardson, Kate Walker, Fern Bissonnette, Pauline Boutin, Jason Tardiff, Sted Holton.

Unexcused Absent: Ben Pepper.

Diane Demers, Kelley Collins and Diane O'Callaghan, Town Hall employees. Andrea Martel, Louise Letendre and Lynn Bissonnette.

Jerry made a motion to accept the meeting minutes of 9/17/09, Penny seconded the motion.

- On page 2, paragraph 3 Sandy made a motion to change the word "recommended" in the last sentence to "suggested" and add "Tardiff was not speaking as a selectmen." Sted seconded the motion. Motion passed.

Fern made a motion to accept the amended minutes of 9/17/09, Don seconded the motion. Motion passed.

Dave reminded members the next meeting will be October 15, 2009 at 6:30 PM at the Sewer Department for a tour then to review their budget. October 29, 2009 will meet to finalize the Fire Department Budget. Dave discussed having the November meetings on the 5<sup>th</sup> and 19<sup>th</sup> due to Thanksgiving Week. Members were ok with the schedule.

Reviewed and discussed Welfare budget. Welfare Director Diane O'Callaghan discussed each line.

- Heat increased due to increase in oil prices.
- Rent increased due to evictions/foreclosures
- The remaining items remained the same.

Sandy made a motion to approve the bottom line in the amount of \$70,750.00, Sted seconded the motion, motion passed.

Reviewed and discussed the Supervisors of Checklist budget. Diane Demers and Louise Letendre discussed each line. Explained there will be 3 elections next year which is why the difference in most costs.

- Decreased election printing, ballot clerk, and police detail.
- Increased postage and added a new line "rent" for the Parish Hall.

Kate made a motion to accept the bottom line in the amount of \$14,272.00, Penny seconded the motion, motion passed.

Reviewed and discussed the Town Clerk and Tax Collector budgets. Diane Demers reviewed the changes, if any, of each line item. Explained the budgets include 40 hours per work week & Deputy at 20 hours a week with 10 weeks at 40 hours and a 3.5% pay increase. The salaries are split between each budget.

- Tax Collector-Increase in lien releases due to legal previously being charged.

- Tax Collector-The remaining items remained the approximately the same.
- Town Clerk-Increases in computer maintenance, postage, and dues/conferences.
- Town Clerk-Decrease in publications.

Penny made a motion to approve the Town Clerk budget bottom line in the amount of \$37,721.00, Fern seconded the motion, motion passed.

Kate made a motion to approve the Tax Collector budget bottom line in the amount of \$43,536.00, Lisa seconded the motion, motion passed.

Reviewed and discussed the Executive Budget. Kelley Collins presented the budget and discussed each line item.

- Discussed restoring town hall employee hours to 40 hour work week.
- Increase in Salary, Trustees of Trust Funds, and advertising.
- Decrease in telephone (due to change over to VoIP), copier lease, and computer license fees.

Sted made a motion to accept the bottom line in the amount of \$135,149.00, Penny seconded the motion.

Jon made a motion to change the line item "Budget Committee Expense" from \$1,000.00 to \$750.00, Penny seconded the motion. Motion passed.

Sted made a motion to accept the new bottom line in the amount of \$134,899.00, Penny seconded the motion, motion passed.

Discussed and reviewed the Building Inspector Budget. Kelley Collins explained the Building Inspector, Cliff Jones, resigned from the position and currently under a contract with MRI for a temporary Building Inspector for 10 hours a week. Selectmen have not made a decision on if position will be filled as full-time or part-time position. Budget will be finalized at a later date.

Sted made a motion to adjourn, seconded by Kate. Meeting adjourned at 9:20 PM.