

TOWN OF ALLENSTOWN  
Budget Committee  
16 School Street  
Allenstown, New Hampshire 03275

Minutes of Budget Committee Meeting on November 12, 2009

Sandy McKenney, Vice Chairman of the Budget Committee, opened the meeting at 6:30 PM.

Present at the meeting: Penny Touchette, Jerry McKenney, Don Chaput, Lisa Komm, Kate Walker, Jon Richardson, Fern Bissonnette, Roger Lefleur, Sted Holton.

Excused Absent:, Dave Eaton, Mike Frascinella, Pauline Boutin and Ben Pepper.

Others present: Andrea Martel, Lynn Bissonnette, Rob Martin, Kelley Collins, Jeff Gryval, Armand Verville, Carol and Roland Martel.

-Sted made a motion to accept the minutes from November 5, 2009. Fern seconded the motion. Discussion: Roger made a motion to amend the minutes to reflect that Sandy asked Roger to leave the meeting and that Sandy asked the board if they wanted to continue with the meeting. Sted seconded the motion. Motion passed. Jon, Kate, and Don abstained.

-Sted made a motion to accept the minutes of November 5, 2009 as amended. Jerry seconded the motion. Motion passed. Jon, Kate and Don abstained.

A copy of the signed letter to the Selectmen was given to the minute's clerk, Andrea, for record keeping.

Planning Board Budget:

Jeff explained how the Planning Board works.

- Increased legal by \$5,000.00, advertising by \$320.00, supplies by \$300.00 planning consultant by \$1,300.00.
- Decreased planning engineer by \$4,000.00.
- Asked to add a line to purchase a computer. \$1,300.00 is being requested for a laptop, with software and a 3-year maintenance agreement.

-Sandy made a motion to reduce computer maintenance line from \$250.00 to \$1.00. Lisa seconded the motion. Motion passed. Roger abstained.

-Sted made a motion to accept the proposed budget as amended in the amount of \$27,001.00. Jerry seconded the motion. Motion passed.

### OAMH Budget:

Carol updated members of the fundraising amounts received and repairs that have been done to the meeting house.

- Proposed budget of \$1,340.00 includes \$360.00 for electricity, \$550.00 for repair and maintenance, \$120.00 for custodial supplies and \$310.00 for mitigation repairs. However, the Selectmen have voted on the budget in the amount of \$252.00 to cover electricity and custodial supplies.

-Sandy made a motion to approve the original proposed budget in the amount of \$1,340.00. Fern seconded the motion. Motion passed. Roger no.

### Health Officer Budget:

Rob explained he has only held position for 2 months. There was previously one health officer and 2 deputy health officers. Reviewed and explained proposed budget has been submitted as level funded.

-Penny made a motion to reduce the deputy health officer line from \$2,000.00 to \$1,000.00. Sted seconded the motion. Motion passed.

-Sted made a motion to approve the budget as amended in the amount of \$5,902.00. Penny seconded the motion. Motion passed.

### Finance (Treasurer portion) Budget:

Kelley explained the salary increase reflects a 3.5% increase effective July 1, 2010.

Treasurer expenses remained at \$50.00.

-Sandy made a motion to increase the treasurer salary line to \$4,000.00. Kate seconded the motion. Motion passed. Roger abstained.

-Kate made a motion to approve the budget as amended in the amount of \$4,309.00. Jon seconded the motion. Motion passed. Roger no.

### General Government Building Budget:

Kelley explained the proposed budget. The custodial salary line is a contracted amount for a cleaning company. Kelley is looking into alternative companies for electricity. Recently had to replace the hot water tank and fix the chimney. The chimney on the outside of the building still needs repair. Added a line for OAMH with a requested amount of \$1,340.00.

-Sted made a motion to approve the budget as proposed in the amount of \$23,790.00. Jerry seconded the motion. Motion passed.

### Health Agencies Budget:

Kelley explained that the 2009 proposed amount, \$10,815.00, for Concord VNA will not be disbursed. The VNA has stated they are not taking the funds. Same amount is requested for 2010. Community Action is remaining the same. Kelley increased Concord Area Transit to \$100.00 and C.A.S.A to \$500.00.

-Sted made a motion to approve the budget as proposed in the amount of \$31,887.00. Penny seconded the motion. Motion passed.

Debt Budget:

Kelley explained the town currently has one note, to be paid off in 2011, and one bond, to be paid off in 2015.

-Sted made a motion to approve the budget as proposed in the amount of \$131,224.00. Kate seconded the motion. Motion passed.

Legal Budget:

Kelley explained how the current budget of \$30,000.00 has been overspent for 2 years. Kelley increased line to \$40,000.00.

-Sandy made a motion to reduce proposed budget at \$30,000.00. No second. Motion dismissed.

-Roger made a motion to approve the proposed budget in the amount of \$40,000.00. Penny seconded the motion. Motion passed. Sandy no.

Mapping Budget:

Kelley explained how the town is required to have a current tax map each year.

-Sted made a motion to accept the proposed budget in the amount of \$1,900.00. Fern seconded the motion. Motion passed.

Property Insurance Budget:

Kelley explained this budget includes insurance for all buildings, vehicles and any properties that are deeded to the town. Also explained the Sewer Department does reimburse the town for their share of the insurance.

-Sted made a motion to approve the proposed budget in the amount of \$52,000.00. Jon seconded the motion. Motion passed.

Revaluation Budget:

Kelley explained this budget is used for assessing the utilities.

-Sted made a motion to approve the proposed budget in the amount of \$5,000.00. Penny seconded the motion. Motion passed.

Advertising/Regional Planning Budget:

Kelley explained this budget is the annual fee for membership in Central NH Planning Commission.

-Sted made a motion to approve the proposed budget in the amount of \$5,286.00. Don seconded the motion. Motion passed.

Next meeting will be on December 3, 2009 at 6:30 PM at the Town Hall. Penny will be absent and Kate will arrive late.

Sted made a motion to adjourn, seconded by Penny. Meeting adjourned at 8:15 PM.