

TOWN OF ALLENSTOWN  
Budget Committee  
16 School Street  
Allenstown, New Hampshire 03275

Minutes of Budget Committee Meeting on October 28, 2010

Present at the meeting: Carl Caporale, David Coolidge, Don Chaput, Fern Bissonnette, Jason Tardiff, Jerry McKenney, Larry Anderson, Lisa Komm, Mike Frascinella, Penny Touchette, and Sandy McKenney.

Excused Absent: Jon Richardson and Sted Holton

Others present: Lynn Bissonnette, Paul Apple, Police Chief Mulholland, and Andrea Martel.

Sandy McKenney opened the meeting at 6:30 PM.

**I. Approve October 21, 2010 minutes.**

- Larry made a motion to approve the minutes as written. Don seconded the motion. No discussion. Motion passed.

**II. Review overall budgets that have been approved by budget committee.**

- Sandy created a spreadsheet of all budgets that show the 2010 budget and 2011 budget amounts along with the difference in amounts approved.

**III. Reviewed Highway Budget.**

- Discussed the payroll amounts and the municipal hydrants.
- Question: Is the increase in the bottom line due to the cost of disposal?
- Answer: Paul stated the amount listed is only an estimate because Penacook does not have actual numbers yet.
- Larry made a motion to approve the bottom line in the amount of \$402,357.00. Fern seconded the motion. Took roll call. Carl-yes; Dave-yes; Don-yes; Fern-yes; Jason-yes; Jerry-yes; Larry-yes; Mike-yes; Penny-yes; Sandy-yes, motion passed.

**IV. Review Police Budget.**

- Police Chief Mulholland discussed that the original proposed budget was a 9.5% decrease. The decrease was due to reducing a full-time officer to part-time and hiring a detective and using outside sources such as the FBI and ETA. Mulholland also stated that the radios currently being used are 10 years old and not serviceable any longer. They are currently using old parts when needed.
- Sandy opened up the budget for questions and discussion.
- Question: What is accreditation? Answer: It is the national standards of policies and procedures that all police officers must follow.
- Discussed the salary line. Includes a 2.5% raise not the proposed 5%.
- Larry made a motion to approve the bottom line in the amount of \$810,151.00.

Jerry seconded the motion. Larry withdrew the motion.

- Larry made a motion to change the prosecutor line amount from \$60,736.00 to \$60,000.00. Fern seconded the motion. Motion passed.
- Larry made a motion to change the full-time salary line from \$456,088.00 to \$460,591.00. Jerry seconded the motion. Motion passed.
- Larry made a motion to approve the police budget in the amount of \$810,151.00 (not approved by selectmen). Fern seconded the motion. Took roll call. Carl-yes; Dave-yes; Don-yes; Fern-yes; Jason-yes; Jerry-yes; Larry-yes; Mike-yes; Penny-yes; Sandy-yes, motion passed.

#### **V. Review Animal Control Budget.**

- Mulholland stated the bottom line was reduced by 2.5% due to reducing the position from 25 hours per week to 15 hours.
- Sandy opened up the budget for questions and discussion. No discussion.
- Larry made a motion to approve the bottom line in the amount of \$10,171.00. Carl seconded the motion. Took a roll call. Carl-yes; Dave-yes; Don-yes; Fern-yes; Jason-yes; Jerry-yes; Larry-no; Mike-yes; Penny-yes; Sandy-yes, motion passed.

#### **VI. Update on Sewer Upgrade.**

- Andrea stated the Bio-Mag project is scheduled to go on-line in January of 2011. The tentative schedule for the ribbon cutting ceremony is in April.

#### **VII. Other business**

- Larry made a motion to reopen the Finance Budget. Jason seconded the motion. Motion passed. Larry discussed the hiring of a finance director. Could the position be part-time instead of full-time? Paul stated the position could be full-time due to the many tasks that need to be completed. The position is still be discussed by the selectmen.
- Larry made a motion to table the budget until further information is provided regarding the position of a finance director. Don seconded the motion. Motion passed.
- Larry made a motion to reopen the Parks and Recreation Budget. Carl seconded the motion. Motion passed. Larry discussed the amounts spent in the past years for the building maintenance and equipment repairs. Sandy stated she will contact the Parks and Recreation director and ask him to come back and discuss.
- Larry made a motion to table the budget until further notice. Don seconded the motion. Motion passed.
- Sandy asked the budget committee how they feel they are doing as a board. Carl stated he was a bit disappointed to see that overall only \$4,000.00 was decreased from last years default budget. Larry stated that it has been better then the last six years he has been on the board.

#### **VIII. Schedule next meeting..**

- Next meeting will be on November 4, 2010 at 6:30 PM at the Fire Station.

Larry made a motion to adjourn, seconded by Carl. Meeting adjourned at 8:00 PM.

10/28/10 minutes

Approved: \_\_\_\_\_

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Sandra McKenney - Chair AMBC