

[Type text]

TOWN OF ALLENSTOWN  
Budget Committee  
Allenstown, New Hampshire 03275

Minutes of Regular Meeting  
December 15, 2011

**Call to Order.**

The Allenstown Budget Committee Meeting for December 15, 2011 was called to order by the Chair at 6:18 p.m.

**Roll Call.**

Present on the Board: Carl Caporale, Larry Anderson, Lisa Komm, Carol Merrill, Dave Coolidge, Jerry McKenney, Thomas Irzyk School Board Rep, Fern Bissonnette, Jeff Gryval BOS Ex-official, Richard Caruso, Penny Touchette, Mike Frascinella.

**Others Present.**

Residents of Allenstown: Pauline Boutin and Eli Deraoui.

Others Present:

Other Public Officials: Sewer Department; Dana Clement, Superintendent; James Rodger, Commissioner; Jeff McNamara, Commissioner, Andrea Martel, and J. Baxter.

Allenstown Staff: Robert Martin, Fire Chief; and Sandra McKenney, BOS.

**Approval of Minutes**

Mrs. Touchette asked the members of the Board if they had all received a copy of the minutes and if there were any questions/changes they would like to make. There were no questions or requests for changes.

Motion to accept minutes as written by C. Caporale, seconded by L. Anderson, All in Favor, with exception of L. Komm and T. Irzyk abstaining.

**Solid Waste Budget**

Mr. Apple stated that the Solid Waste Budget has stayed the same as last year's budget because the tonnage and tipping fees have not changed. He also stated that Allenstown is in negotiation to withdraw from the Co-op and the negotiations are ongoing at this point. Mr. Apple is not sure if

[Type text]

they are going to be able to withdraw by the end of the year and therefore, stated that they should plan for the whole of 2012.

Mr. Apple Stated that the Recycling program may bring costs down; however, there may be legal fees if this goes to litigation so it makes sense to leave the line where it is at. Mr. Apple and Mr. Gryval further discussed the potential benefits of the Recycling program to the Board.

Mr. Apple distributed the Final Report of the Town Default Budget to the Board. He stated that he went ahead and added the Solid Waste Budget prior to tonight's meeting. The bottom line for the budget is shown as \$5,372,131.00; however, Mr. Apple would recommend that the Board consider putting three items back into the budget that had previously been removed.

The First item was cutting the Highway Department paving. The second item was cutting the Economic Development line. The third item was the removal of the Outlay Capital at the Town Hall. Mr. Apple stated that if these items were added back into the budget they would bring the bottom line up to \$5,446,181.00 which would leave them \$69,578 below default.

A member of the Budget Committee asked Mr. Apple if there would be any perspective business coming in to put the \$150,000 back in and do they have that committee, and is it going to make a difference for 2012. Mr. Apple responded that he believed the answer was yes to all of the questions. He stated that Mr. Gryval is going to represent the Select Board on the Economic Development Committee. He also stated that he himself is very interested in ED and would like to allocate more of his time toward that. He also stated that there is a project in town that he believes will bring significant development to Allenstown in 2012.

Mr. Anderson asked what they intended to use the money for. Mr. Apple stated that it would be to help the committee to canvas for development. He also stated that it would help pay for meals and activities to seek out businesses for Allenstown. Mr. Gryval stated that Mr. Apple and Chief Mulholland have been up to Concord to attend Community and Development Grant Writing seminars. Mr. Gryval also stated that to get the committee up and running it takes a bit of money. He stated that the committee would not only help to bring new business into town but would help to improve the establishments already in the town.

Mr. Apple discussed the why he recommends bringing the Highway Pavement line back up to \$73,000. He stated that the Road Agent believes that Cross St is in need of repairs to catch basins. He also stated that there are other streets like Cross St that need repairs of the such to keep them from being dangerous.

Mr. Apple also discussed that they wanted to raise the Capital Outlay to \$25,000 because they believe it will cost about \$20,000-25,000 to put in shatter resistant glass in the Town Hall.

[Type text]

Mr. Anderson asked about the Executive Counsel in regards to the Trustee of Trust Funds as he would like to raise this from \$314 to \$564. Mr. Apple stated that the statute allows the Budget Line to pay a trustee who performs bookkeeping functions.

Motion. Mr. Anderson makes a motion to reopen the Highway Department Budget. Mr. Irzyk seconded the Motion. There was no additional discussion.

Motion. Mr. Anderson makes a motion to add \$48,000 to Paving and Reconstruction line to bring it up to \$73,000 for a total bottom line for highway of \$435,174. Mr. Irzyk seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-Yes; Mrs. Merrill-Yes; Ms. Komm-Yes; Mr. McKenney-Yes; Mr. Bissonette-Yes; Mr. Caruso-Yes, Mr. Caporale-Yes; Mrs. Touchette-Yes, Mr. Irzyk-Yes, Mr. Gryval-abstained; and Mr. Frascinella-Yes. Mrs. Touchette declared the Motion passed.

Motion. Mr. Anderson made a motion to reopen the Economic Development. Mr. Irzyk seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-Yes; Mrs. Merrill-Yes; Ms. Komm-Yes; Mr. McKenney-Yes; Mr. Bissonette-Yes; Mr. Caruso-Yes, Mr. Caporale-Yes; Mrs. Touchette-Yes, Mr. Irzyk-Yes, Mr. Gryval-abstained; and Mr. Frascinella-Yes. Mrs. Touchette declared the Motion passed.

Motion. Mr. Anderson made a motion to raise the Economic Development in the amount of \$900 for a total bottom line to \$1,050. (?) seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-Yes; Mrs. Merrill-Yes; Ms. Komm-Yes; Mr. McKenney-Yes; Mr. Bissonette-Yes; Mr. Caruso-Yes, Mr. Caporale-Yes; Mrs. Touchette-Yes, Mr. Irzyk-Yes, Mr. Gryval-abstained; and Mr. Frascinella-Yes. Mrs. Touchette declared the Motion passed.

Motion. Mr. Anderson to reopen the Capital Outlay Budget. Mr. Irzyk seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-Yes; Mrs. Merrill-Yes; Ms. Komm-Yes; Mr. McKenney-Yes; Mr. Bissonette-Yes; Mr. Caruso-Yes, Mr. Caporale-Yes; Mrs. Touchette-Yes, Mr. Irzyk-Yes, Mr. Gryval-abstained; and Mr. Frascinella-Yes. Mrs. Touchette declared the Motion passed.

[Type text]

Motion. Mr. Anderson made a motion to add \$24,999 to Capital Outlay Budget to bring it up to \$25,000 for a bottom line budget. Mr. Irzyk seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-Yes; Mrs. Merrill-Yes; Ms. Komm-Yes; Mr. McKenney-Yes; Mr. Bissonette-Yes; Mr. Caruso-Yes, Mr. Caporale-Yes; Mrs. Touchette-Yes, Mr. Irzyk-Yes, Mr. Gryval-abstained; and Mr. Frascinella-Yes. Mrs. Touchette declared the Motion passed.

Motion. Mr. Caporale made a motion to open the Executive Budget. Mrs. Touchette seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-Yes; Mrs. Merrill-Yes; Ms. Komm-Yes; Mr. McKenney-Yes; Mr. Bissonette-Yes; Mr. Caruso-Yes, Mr. Caporale-Yes; Mrs. Touchette-Yes, Mr. Irzyk-Yes, Mr. Gryval-abstained; and Mr. Frascinella-Yes. Mrs. Touchette declared the Motion passed.

Motion. Mr. Caporale made a motion to increase the Trustee of Trust Funds for the amount of \$250 to bring it to a \$564. Ms. Touchette seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-Yes; Mrs. Merrill-Yes; Ms. Komm-Yes; Mr. McKenney-Yes; Mr. Bissonette-Yes; Mr. Caruso-Yes, Mr. Caporale-Yes; Mrs. Touchette-Yes, Mr. Irzyk-Yes, Mr. Gryval-abstained; and Mr. Frascinella-Yes. Mrs. Touchette declared the Motion passed.

### **Discussion of Scheduling a Public Hearing**

Mrs. Touchette asked Mr. Apple about holding a Public Hearing on January 14, 2012. Mr. Apple responded that it would be a joint Public Hearing with the Budget Committee and the Select Board. It was determined that the Public Hearing would start at 9:00am and if there was weather related cancelation, the hearing would be rescheduled for Monday, January 16, 2012.

### **Expenditure Reports**

Mr. Apple distributed reports to the Committee Board. He stated that they are at 14% with a projected gross surplus of \$140,000. There is another payroll and other year end purchases to be added to the expenditure reports. Mr. Apple stated that the Expenditure Reports were just a snapshot in time for the Board's review.

[Type text]

### **Presentation of School Department Budget**

Mr. Irzyk stated that the presentation included line items of working budget, break down of Default Budget, and a sheet of items not included in the default budget. He explained the reduction in tax rates to the Board. He also stated that the sheet of items not included in the budget were items that had been cut. Mr. Irzyk further discussed various line items for budgets that were being presented to the Board.

A resident of Allentown asked for explanation of why they have to pay \$5,100 extra for each child while other taxpayers pay less. Mr. Irzyk explained a breakdown of the various costs associated with each child in the school system.

The Committee discussed at length the concerns of increasing budget for field trips, baseball fields, and other extras. The Budget Committee asked Mr. Irzyk about warrant article and setting themselves up for defeat by making the default budget cheaper than the proposed budget. Mr. Irzyk stated that those budgets are affected by what they want to add and what they want to keep. The Committee discussed special needs and different costs associated to provide the correct education to those students.

Motion. Mr. Anderson made a motion to request Mr. Irzyk to go back to the school board and see what more they can do to bring the total budget either at or below default. C. Caporale, seconded. There is no additional discussion.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-Yes; Mrs. Merrill-Yes; Ms. Komm-Yes; Mr. McKenney-Yes; Mr. Bissonette-Yes; Mr. Caruso-Yes, Mr. Caporale-Yes; Mrs. Touchette-Yes, Mr. Irzyk-Yes, Mr. Gryval-abstained; and Mr. Frascinella-Yes. Mrs. Touchette declared the Motion passed.

### **Discussion of Reopening the Tri-Town Budget**

Mr. Gryval explained to the Committee the situation with Tri-Town. He stated that Pembroke and Allentown have entered into an Intermunicipal Agreement and are unsure of rather or not Tri-Town will join them in this agreement. Mr. Gryval explained that the change with Tri-Town will not affect the budget as the 2012 Budget will not be voted on by the town residents until March 2012. The Committee further discussed concerns with Tri-Town Budget.

Motion. Mr. Anderson made a motion to request Tri-Town to come back to look at their capital outlay line. Mr. Caporale seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-Yes; Mrs. Merrill-Yes; Ms. Komm-Yes; Mr. McKenney-Yes; Mr. Bissonette-Yes; Mr. Caruso-Yes, Mr. Caporale-Yes; Mrs. Touchette-Yes, Mr. Irzyk-abstained, Mr. Gryval-abstained; and Mr. Frascinella-Yes. Mrs. Touchette declared the Motion passed.

[Type text]

### **Discussion of Reopening the Sewer Commission Budget**

Mr. Anderson stated that he would like the Sewer Commission to come back to discuss further questions regarding their budget. The Committee discussed rather there was an actual need to reopen the Sewer Commission Budget. Mr. Gryval recommends that they determine if there is an area that needs to be looked at or not and if there is to have the Sewer Commission come before the Board again.

Mr. Gryval recommended that each member of the Committee send their concerns regarding the Sewer Commission to the Chairman and then she could forward a list of concerns to the Sewer Commission.

Motion. Ms. Merrill made a motion to request that the Sewer Commission come back on the allocation of vehicles. Mr. Coolidge seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Anderson-abstained; Mr. Coolidge-Yes; Mrs. Merrill-Yes; Ms. Komm-Yes; Mr. McKenney-Yes; Mr. Bissonette-Yes; Mr. Caruso-Yes, Mr. Caporale-abstained; Mrs. Touchette-Yes, Mr. Irzyk-abstained, Mr. Gryval-abstained; and Mr. Frascinella-Yes. Mrs. Touchette declared the Motion passed.

### **Schedule next Budget Committee Meeting**

It was determined that the next Budget Committee meeting would be held on December 29, 2011 at 6:15pm.

Motion. Mr. Anderson made a motion to adjourn the meeting. Mr. Caporale seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Anderson-Yes; Mr. Coolidge-Yes; Mrs. Merrill-Yes; Ms. Komm-Yes; Mr. McKenney-Yes; Mr. Bissonette-Yes; Mr. Caruso-Yes, Mr. Caporale-Yes; Mrs. Touchette-Yes, Mr. Irzyk-Yes, Mr. Gryval-abstained; and Mr. Frascinella-Yes. Mrs. Touchette declared the Motion passed.

Mrs. Touchette adjourned the meeting at 8:19pm.